

MONUMENT MANAGEMENT FUND APPLICATION FORM



HISTORIC
ENVIRONMENT
SCOTLAND

ÀRAINNEACHD
EACHDRAIDHEIL
ALBA

It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application. You can complete and submit this form by email (HMEenquiries@hes.scot) or by post to Heritage Directorate Business Support, Historic Environment Scotland, Longmore House, Salisbury Place, Edinburgh, EH9 1SH.

PRIVACY

We believe you should always know what data we collect from you, why we need it and how we look after it. This privacy notice, along with our overarching HES privacy notice, explain your rights and our role in protecting the information that you share with us. We will process your Personal Data in strict accordance with the General Data Protection Regulation and the Data Protection Act 2018.

The data you submit to us as part of your application will be used to process your application and to confirm and update our scheduled monument Owner-Occupier records. These records allow us to process consents, monitor the condition of scheduled monuments and notify the owner of any potential designation changes.

Please indicate that you have read and agreed with the paragraphs above, along with HES's main corporate [privacy notice](#) *

Section 1: Applicant name and address

Title		First Name		Surname	
Company / Organisation					
Building No / Name		Tel			
Street		Mobile			
Town / City					
County / Region		Post Code			
Email	Click or tap here to enter text.				
Preferred method of contact	Email <input type="checkbox"/>	Post <input type="checkbox"/>			

Section 2: Applicants legal interest in monument

Owner	<input type="checkbox"/>	Joint Owner	<input type="checkbox"/>	Occupier	<input type="checkbox"/>	Other	<input type="checkbox"/>	None	<input type="checkbox"/>
If Other, please specify									

Section 3: Monument to which application relates

Index no		Name	
Local Authority		Grid Ref	

Section 4: Details of Proposed Management Works

Please include details of the works you propose and the management issue they intend to address.

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Section 5: Costs

Please give details of any approximate costs for the work (at this stage you do not need a detailed quote) and the approximate amount of funding you are looking for HES to contribute.

Section 6: Other information relevant to application

Section 7: Declaration

Name		Date	
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