### Information for learning group leaders



# **Blackness Castle**

## 01506 834 807

We look forward to welcoming your group. Please check for any closures before visiting: <u>historicenvironment.scot/blackness-castle</u> <u>historicenvironment.scot/closures</u>

#### **Health & Safety**

It is the responsibility of learning group leaders to complete their own risk assessment prior to any visit with a group.

The hazard information provided **does not** replace a learning group leader's own risk assessment. We strongly recommend that you contact us to arrange a free planning visit.

Learning group leaders are responsible for their group members at all times.

Please check our website for the required supervision ratios: historicenvironment.scot/learn/staffing-ratios

#### Weather

The weather may affect the risks on the day. Please dress for the outdoors (including appropriate footwear).

#### Accessibility

Access information is on the property's page

#### Hazards

- Low doorways and/or passageways
- Low lighting
- Moving traffic at drop off/pick up points.
- Narrow passageways
- Slippery surfaces
- Uneven surfaces
- Water hazard





#### Arrangements for group travel

We have a small car park with limited spaces – there is only room for one full sized coach at a time. Mini busses are easier to accommodate. A member of staff will direct drivers to the best parking space. Please contact us in advance if you need to bring coaches to see what's possible for your visit.



#### Where to gather on arrival

Groups can gather outside on the large grassy area between the castle and the barracks, or inside in our conference room.

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#### Resources that can be provided

We have clipboards, stationery, sit mats, picnic blanket, quizzes, construction toys (blocks and magnetic tiles) and handling boxes. Whenever possible, a staff member can assist with the handling boxes. Please let us know in advance what you would like so we can have it ready for you.



#### Space to leave bags

Learner's bags can be kept in the conference room or the kitchenette.

## Spaces for lunch, learning or additional support

The best place for groups to have lunch together is on the grass in front of the castle. There are picnic benches and we can provide some picnic blankets. Please note, the space cannot be reserved for groups.

There is a quiet space for learners with additional support needs in the kitchenette next to our conference room. It has a table and chairs and is connected by door to the conference room. You may be able to use an office as a quiet space, depending on staff requirements.



#### Shop

We suggest that only 4-5 learning group members visit the shop at one time due to it's small size.



#### Toilets

There are toilets in the castle.



#### Good to know

Blackness can be quite windy.