# Information for learning group leaders



Craigmillar Castle

# 0131 661 4445

We look forward to welcoming your group. Please check for any closures before visiting: <u>historicenvironment.scot/craigmillar-castle</u> <u>historicenvironment.scot/closures</u>

## Health and safety

It is the responsibility of learning group leaders to complete their own risk assessment prior to any visit with a group.

The hazard information provided **does not** replace a learning group leader's own risk assessment. We strongly recommend that you contact us to arrange a free planning visit.

Learning group leaders are responsible for their group members at all times.

Please check our website for the required supervision ratios: historicenvironment.scot/learn/staffing-ratios

#### Weather

The weather may affect the risks on the day. Please dress for the outdoors (including appropriate footwear).

## Accessibility

Access information is on the property's page.

#### **Hazards**

- Low doorways and/or passageways
- Low lighting
- Moving traffic at drop off/pick up points.
- Slippery surfaces
- Spiral stairs
- Uneven surfaces
- Uneven steps/stairs





# Arrangements for group travel

We would recommend drop off and pick up from the area of Castlebrae Avenue and walk up to the castle through Craigmillar castle park. The castle is not suitable for large coaches as the access road is very narrow and the turning for the castle is on a hazardous part of the road. With prior arrangement we can accommodate drop off and pick up of visitors by minibus.



#### Where to gather on arrival

Gather in the gardens leading to the castle (after the ticket office).

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#### Resources that can be provided

We can provide printed quizzes, stickers. We also have some other learning resources and games. Please discuss and arrange the use of resources in advance by calling the castle, so that we can have things ready for you.



### Space to leave bags

Bags can be left in the staff area by arrangement. Please note that leaving bags is at the learning group's own risk – HES can't be held responsible for the security of any bags a learning group stores on site.



# Spaces for lunch, learning or additional support

East or west gardens are ideal for a picnic. Please note that these areas are subject to availability and can't be booked in advance. There are no indoor spaces available for lunch or learning.

Our staff area can be used as a temporary quiet space to support learners with additional needs.



#### Shop

Maxiumum of five children at a time.



#### Toilets

Visitor toilets are at the castle, including an accesible toilet.