



Consent Application Referral Form

A consent application has been granted/lodged for works of demolition or alteration at the property described below. I write to notify HES of the works and propose recording of the building prior to works commencing.

Your name _____ Organisation _____

Email _____ Tel No. _____

.....
Name & Address of building _____
_____ Postcode _____

Local Authority _____ Planning Application No. _____

Planning Officer _____ Contact no./e-mail _____

Type of Consent: Listed Building Consent Conservation Area Consent

Total Demolition Partial Demolition Alterations

Consent Granted Application Under Consideration

Proposed date of works commencing _____

For access apply to _____

Is this: Owner Occupant Agent Other _____ (please)

Address _____

_____ Postcode _____

Email _____ Tel No. _____

.....

For **Applicants/Agents applying for Listed Building Consent/Conservation Area Consent**, please read the following and complete this section if appropriate –

Planning (Listed Building and Conservation Areas)(Scotland) Act 1997, sections 7(2) & 66(3)

Consent applications involving **complete or substantive demolition** of a Listed Building or building within a Conservation Area fall under the provision of the above Act, whereby HES must be given access to the building for the purpose of taking notes, measurements, photographs and other recording activities as may be required for a period of **three months**, Access is hereby granted to HES survey staff from the date on which consent is granted by the Local Authority.

Signed _____ Print name _____

Date _____

We, Historic Environment Scotland (HES), are required to collect your personal data so that we can process your Consent Application Referral. We collect this data as part of our public task. We will only use this data for the purpose specified and will keep it as part of the record of the property. You can see more detail about how we collect and store personal data and your rights as a data subject by viewing our privacy notice online at <https://www.historicenvironment.scot/privacy-notice/>