



## Application ID

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## Application Type

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Historic Environment Grants Programme

## General Information

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### Organisation Information

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Who is the main point of contact for this application?

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Address

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Role

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Phone

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Email

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Should this application be successful, who will be signing the contract on behalf of your organisation?

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Job title

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Contact email

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Which Historic Environment Grants stream are you applying to?

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Is the main focus of your project tangible or intangible heritage?

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## Local Authority Area

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Do you currently receive or, have previously received, any financial support from HES? If so, please provide details on when this was and what this was for.

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If you have received advice from anyone at HES with regards to your project and/ or application, please provide the name(s) of the people you have spoken with and a summary of the advice you received.

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What will the projected total cost be to run your organisation over the next five years?

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## Application financial year (1 April - 31 March)

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Year 1:

Year 2:

Year 3:

Year 4:

Year 5:

List any public or private funding your organisation receives. Please give names of funding, any restrictions, and amounts.

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## Your Project

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Please give your project a brief title

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Tell us about which historic environment asset(s) your project is focused on and its current use

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If your project is focussed on historic environment site(s) or a collection, please tell us if they have any formal designation(s) Please select all that apply

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- |                                                               |                                                 |                                                                       |
|---------------------------------------------------------------|-------------------------------------------------|-----------------------------------------------------------------------|
| <input type="checkbox"/> Scheduled Monument                   | <input type="checkbox"/> Category A             | <input type="checkbox"/> Category B                                   |
| <input type="checkbox"/> Category C                           | <input type="checkbox"/> Conservation Area      | <input type="checkbox"/> Inventory of Gardens and Designed Landscapes |
| <input type="checkbox"/> Inventory of Historic World Heritage | <input type="checkbox"/> Other (please specify) | <input type="checkbox"/> Battlefields Site                            |

If your asset(s) has a formal designation, please include the reference number here

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Briefly summarise your project.

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When will your project start and finish?

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Start Date:

End Date:

Tell us about who values this historic environment asset(s) and why?

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Please explain who will benefit from your project and why?

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Please tell us what measures you will take, including climate mitigation measures, improving energy efficiency and sustainable approaches as part of your project?

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Please tell us if your project relates to Gaelic language and culture?

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**Tell us about how your proposed project will align with or deliver against any local, regional or national strategies.**

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**If the asset(s) which your project is focused on are at risk in any way, please explain the reason(s) for this.**

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**Are there any other reasons why it is important that your project needs to proceed now or in the near future?**

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**Why is HES funding required to deliver your project?**

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**Does your project propose any physical interventions/ works to a tangible historic environment asset(s)?**  
**Costs and Income**

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**Is VAT likely to be recoverable either in part or whole on any aspects of your project?**

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**Costs**

**Income**

**HES Intervention**

**Sources of funding**

**Please explain how you will cashflow your project.**

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## Outcomes

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**Increase understanding of and engagement with Scotland's historic environment**

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**Enhance communities' use of the historic environment in place making**

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**Strengthen the resilience of Scotland's historic environment**

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**Use the historic environment as a catalyst for climate action**

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**Increase the quality and availability of historic environment skills**

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**Increase economic benefits from the historic environment in a sustainable and inclusive way**

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**How will you evaluate the impact of your project and share the learning from this?**

## Project Delivery

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**Briefly tell us about your track-record of delivering similar projects.**

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**Who will be responsible for the delivery of your project?**

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**If your project relates to any physical interventions/ works to an asset(s), please let us know if you have appointed a professional advisor to develop and oversee these and provide us with their details.**

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**Who will be responsible for managing the longer term outcomes of your project?**

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**Tell us about any risks to the delivery of your project and how these will be managed.**

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**Briefly outline how you plan to acknowledge HES funding during your project.**

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## Supporting Documents

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Please upload your supporting documents here

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**Activity Plan**

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**Budget Profile**

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**Governing document**

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**Audited (or accountant verified) organisational accounts for the last three years**

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## **Financial Statement (Private Owner)**

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## **Business Plan**

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## **Condition survey (including elemental cost breakdown)**

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## **Costed project design**

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## **Options Appraisal/ Feasibility Study**

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## **Images of asset(s)**

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## **Letters of support**

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## **Evidence of match funding**

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## Project Cashflow

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## Project Timetable/ Programme

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## Risk Register

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## Communications Plan

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## Evidence of ownership

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## Consents

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## Job Descriptions/ Consultant Brief(s)

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## Fair Work First Declaration

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## Other

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## Declaration

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**This application describes the project expenditure to be incurred and the planned activities and/ or works to which the grant would be applied. I certify that, to the best of my knowledge and belief, the statements made by me in this application are true and the information provided is correct.**

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Yes

## Name

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## Job Title

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**I certify that I am authorised to make this application.**

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Yes

## Completed

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## Other Documents

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