# INTERNATIONAL PRESERVATION TRADES WORKSHOP 2019 – CALL FOR DEMONSTRATORS

The Preservation Trades Network in partnership with Historic Environment Scotland are looking for craft demonstrators to take part in the 2019 International Preservation Trades Workshop (IPTW) at The Engine Shed, Stirling, Scotland from Thursday 5 – Saturday 7 September 2019. Please complete this application to demonstrate and send to: Ian.Walker@hes.scot or Charles.jones@hes.scot.

If your application is successful you will receive free entry into this unique, 3 day event.

|  |  |
| --- | --- |
| **First name**  |  |
| **Surname**  |  |
| **Title** |  |
| **Organisation/Business/Institution** |  |
| **Speciality and/or areas of interest**  |  |
| **Email address** |  |
| **Website URL**  |  |
| **Contact telephone number** |  |
| **Location/base** |  |

**Short biography**

**The trade that best fits my demonstration is**

|  |  |  |  |
| --- | --- | --- | --- |
| Masonry |  | Metal work and blacksmithing  |  |
| Plaster |  | Decorative finishes |  |
| Window/Door  |  | Roofing |  |
| Carpentry/Historic Joinery/Timber Framing  |  | Business |  |
| Other (please specify):  |

**Session description *(100 – 150 words)***

**Session title *(be creative, for example “Dry Stone Masonry: If it’s rock, then we can talk”)***

**Learning objectives *(please provide 4 objectives i.e. things the audience will learn from you)***

Learning objective 1:

Learning objective 2:

Learning objective 3:

Learning objective 4:

**I will be attending for the full duration of the event:**

Yes No If ‘no’, please state which days you can attend:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Thursday 5 Sept.** |  | **Friday 6 Sept.**  |  | **Saturday 7 Sept.** |  |

**I’d prefer the following session times *(select a minimum of 2 sessions - sorry no guarantees!)***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Session time:**  | **Thursday 5 September** | **Friday 6 September**  | **Session time:**  | **Saturday 7 September** |
| 08.30 – 10.00 |  |  | 10.00 – 11.30 |  |
| 10.15 – 11.45 |  |  | 11.45 – 12.45 |  |
| 12.45 – 14.15 |  |  | 12.45 – 14.15 |  |
| 14.30 – 16.00 |  |  | 14.30 – 16.00 |  |

**I have no session preference**

**I require the following assistance with my demonstration**

**I require the following materials or tools at the site which I cannot bring or provide**

**I would also require**

|  |  |  |  |
| --- | --- | --- | --- |
| Running water  |  | Vehicle access |  |
| Electricity  |  | Flip board  |  |
| Other  |

**Privacy notice**

Historic Environment Scotland (HES) are committed to protecting your personal data and your privacy. This privacy notice explains how we process any personal data we collect from you through this survey.

**Personal data**

Personal data includes your name, or other information about you that could be used to identify you. In the case of this form we ask for your name, contact details and information about your skills, experience and what makes you a good candidate for a demonstrator at the Preservation Trades Network (PTN) skills event. We will contact you further for more information if appropriate.

We will not ask for any special categories (previously referred to as ‘sensitive’) of personal data.

The personal data we collect from this survey will be used by HES to select demonstrators of preservation skills at the International Preservation skills event to be held at the Engine Shed in September 2019.

**Usage of personal data**

The lawful basis we are using to process your personal data is Legitimate Interests. This is because you are applying for a demonstrator’s session at the event and this information is required for us to be able to assess your suitability and process your application.

 We limit access to your personal data to those HES and Preservation Trades Network employees with a business need to know. It will be processed confidentially for this specific purpose only.

**Third party processing and security of personal data**

We require Preservation Trades Network, like all third parties, to respect the security of your personal data and only permit them to process your personal data in accordance with our instructions for a specified purpose.

**Storage of personal data**

HES will hold the information collected through this application process for 2 years. You have the right to access your data, receive a copy of it, request corrections or removal and object to the processing of it. More information about your rights regarding the personal data we collect from you can be found at the HES Privacy Notice which can be found here <https://www.historicenvironment.scot/privacy-notice>.

**Further information**

If you would like further information please contact us at

Telephone: 0131 668 8600

Email: dataprotection@hes.scot

Data Protection Officer

Historic Environment Scotland

Longmore House

Salisbury Place

Edinburgh EH9 1SH