

Procurement Unit

The Procurement Unit set the policy and procedure framework based on Scottish Government guidelines, encourage best practice, monitor local procurement and contract management and provide advice in this area where necessary. The Procurement Unit action all the larger contracts for Historic Environment Scotland, which means those above £50,000. Other Groups within Historic Environment Scotland have delegated authority to make purchases below this value and a sample of these are detailed below. For more information contact:

Historic Environment Scotland Procurement Unit, Longmore House, Salisbury Place, Edinburgh EH9 1SH
Tel: 0131 668 8866
E-mail: procurement@hes.scot
Web:
<https://www.historicenvironment.scot/about-us/who-we-are/corporate-information/procurement/>

Conservation Group

The Conservation Group helps conserve the nation's historic environment through research and the physical maintenance of our properties. Their technical publications promote best practice and support training. The Conservation Group includes the Historic Environment Scotland conservation centre based at South

Gyle in Edinburgh and The Engine Shed in Stirling. The group also has Conservation and Maintenance teams (see below). An enquiry service offers technical advice, lists of contractors and specialists to assist those undertaking repair projects. The team also operate a specialist resource centre at Longmore House in Edinburgh. It has a range of technical publications and digital resources available to the public. For more information contact:

Historic Environment Scotland Technical Outreach and Education Unit,
Longmore House, Salisbury Place, Edinburgh, EH9 1SH
Tel: 0131 668 8600
E-mail: consandmain@hes.scot

Our Conservation and Maintenance teams are based throughout Scotland at the sites noted below and in a number of depots. These teams employ a range of crafts people and building professionals who supervise care and maintenance tasks on our properties. For more information contact:

Historic Environment Scotland Regional Office Edinburgh Region
High Street
Edinburgh Castle
Edinburgh EH1 2NG
Tel: 0131 225 9846
E-mail: consandmain@hes.scot

Historic Environment Scotland Regional Office
Central Region
Argyll's Lodging
Castle Wynd
Stirling FK8 1EG
Tel: 01786 450000
E-mail: consandmain@hes.scot

Historic Environment Scotland Regional Office
South Region
30/30a Croft-an-righ
Edinburgh EH8 8ED
Tel: 0131 558 9326
E-mail: consandmain@hes.scot

Historic Environment Scotland Regional Office
North Region
Fort George, Near Ardersier
Inverness IV2 7TD
Tel: 01667 462777
E-mail: consandmain@hes.scot

Commercial and Tourism

The Commercial and Tourism group (C&T) provide the visitor interface at more than 345 buildings and monuments. Of these, 74 are staffed and charge admission, making C&T the largest operator of paid-for visitor attractions in Scotland. Departments within C&T include education, travel trade, events, functions, catering, membership, retail (see below) and marketing. For more information use the General Enquiry search on our website at:
<https://www.historicenvironment.scot/about-us/contact-us/>

Retail Unit

Historic Environment Scotland sells a wide range of products through its retail outlets located throughout Scotland. We welcome interest from Suppliers who may be interested in supplying appropriate retail products for resale at our outlets. For more information contact:

Historic Environment Scotland, Retail Unit,
Longmore House, Salisbury Place,
Edinburgh, EH9 1SH
Tel: 0131 657 8449

E-mail: retailbuyers@hes.scot

Web:

<https://www.historicenvironment.scot/about-us/who-we-are/corporate-information/procurement/selection-of-retail-products>

Heritage

The Heritage Directorate provides expert advice on the management of Scotland's historic buildings, historic landscapes and archaeological sites. The Directorate is also responsible for the development and maintenance of the National Record of the Historic Environment, including curating the HES Archive and delivering engagement programmes. Heritage Directorate is comprised of Casework, Designations, Archaeology and World Heritage, Survey and Recording and Archives and Engagement teams.

Historic Environment Scotland, Heritage
Directorate, Longmore House, Salisbury
Place, Edinburgh, EH9 1SH

Tel: 0131 668 8716

E-mail: HMBusinessSupport@hes.scot

Scottish Government

Historic Environment Scotland are committed to working with the wider Scottish public sector purchasing units and collaborate in many of the contracts that are let centrally. For more information contact:

Scottish Procurement Directorate, Meridian
Court, Glasgow G2 6AT

Tel: 0141 242 5466

Email:

scottishprocurementdirectorates@gov.scot

Web:

<https://scotland.gov.uk/Topics/Government>

Public Contracts Scotland



The larger contracts that the Procurement Unit action are advertised on the Scottish Public Sector advertising portal, Public Contracts Scotland. Once signed up Suppliers can elect to receive notification of tender opportunities as they become available and we therefore recommend that Suppliers are registered.

<https://publiccontractsscotland.gov.uk>

Supplier Development Programme



SDP is a partnership of Local Authorities, Scottish Government and other public bodies working together to bring business support in all aspects of tendering. By assisting businesses to become tender ready for public procurement they aim to improve all-round efficiency, sustainability and market potential.

<https://www.sdpScotland.co.uk>

Constructionline



Constructionline is used in certain procurement processes for the assessment of sub-contractors/suppliers/consultants and provides an engagement route with local SMEs and other businesses from the industry at regional Meet the Buyer events and project-specific Supplier Engagement events

<https://www.constructionline.co.uk/>