

MAVISBANK HOUSE



Task / area being assessed: Unauthorised Access gained through/past Perimeter Fence and into House & Pavilions

Date work being carried out: 18th July 2016

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to manage this risk?	Action by whom?	Action by date?	Done
Falling: Climbing over encircling fence/Walls / Barb wire	Unauthorised personnel / member of the public entering through damaged / vandalised metal fence/wall	Maintaining existing fence to a high standard of repair. Regular inspections and rapid response in dealing with damage. Provision of warning signage. Keep tree growth well back from perimeter fence. Reporting any incidents to Police Scotland	Update assessments on a regular basis or if situation changes. Consider more descriptive signage highlighting specific dangers / risk	Peter Ranson / Richard Aitken	Annually	
Trips / Falls/ Collapse of Structure. Unauthorized access to compound area	Unauthorised personnel / member of the public entering through damaged / vandalised metal fence/wall	Maintain fence to high standard. Regular inspections are carried out. Frequency of inspections to suit regularity of unauthorised access. MCU Rapid response in dealing with repairing damage. Warning signage in place. Check gates and locking devices. Reporting any incidents to Police Scotland	Consider anti climb paints to deter access. Consider more descriptive signage highlighting specific dangers / risk	Peter Ranson / Richard Aitken	Sept 16	

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Highly Unstable masonry both High and Low structures. Unauthorized access to house and unsafe structure	Unauthorised personnel / member of the public entering through damaged / vandalised metal access door. Secured Scaffold barriers at window and door openings	Maintain steel hoarding and other blocking works to prevent access to internal parts of the main buildings and wings. Regular inspection of secured scaffolding barriers. Any loose fittings secured on day of inspection. Regular inspection and maintenance of metal access door. Check all locking devices and replace if required. Limit access to keys etc. Removal of any items (planks, ropes) that may aid access to internal areas. Reporting any incidents to Police Scotland	Regular monitor situation and if unauthorised access is gained consider alternative security measures.	HES staff		
Arson	Unauthorised personnel / member of the public entering through damaged / vandalised metal fence	Maintain fence. Maintain hoarding. Warning notices. Remove any flammable materials.	As slips trips falls assessment above. Provision of firefighting equipment. Update assessments and produce Fire Risk Instruction. Control storage of flammable equipment.	HES staff		

Assessment completed by:	Richard Aitken & Peter Ranson <i>Richard Aitken</i> <i>Peter Ranson</i>
Date completed:	7 Sept 2016
Date of review:	7 Sept 2017

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